

**NOTICE to staff licensed by the
NC Department of Public Instruction**
September 10, 2010

The NC Department of Public Instruction (NCDPI) is working with the Division of Child Development (DCD) and the NC Institute for Child Development Professionals (“the Institute”) to facilitate implementation of the new legislation requiring Early Educator Certification for staff in DCD-licensed programs. To that end:

Teaching staff in DCD-licensed programs that hold a current and valid Birth through Kindergarten (B-K) or Preschool Add-on license from the NCDPI will not be required to resubmit their educational documents to the Institute. A process is under development by which the NCDPI will verify the licensure of teaching staff and automatically forward this information to the Institute. Through this process, teaching staff will NOT become certified, but for DCD purposes will be assigned a certification level. More details about this process will be provided as available.

New certification requirements for child care administrators are effective on July 1, 2012. Procedures to verify the licenses for principals with DCD-licensed programs are also under development and more details will be provided as available.

If staff licensed by NCDPI would like to become officially certified by the Institute, they should submit an application as described on the Institute website: <http://ncicdp.org>